

MINUTES of the Montville Village Assoc Inc. Annual General Meeting

August 28th 2006 - held at the Montville Village Hall.

The meeting commenced at 7.40pm with Judy Bull in the Chair.

WELCOME: Judy Bull welcomed members, new members, Peter Wellington MP and visitors.

APOLOGIES: Ray Outteridge, Councillor Greg Rogerson, Jenny Tatton, Olive Taylor, Len & Val Gorsch, Des & Bev McCulloch, Steph McLennan, Christine & Garth Greenaway, Gillie Warren, John & Sue Neal, Judy Rolle.

ATTENDANCE: 52 members, 11 non-members See attendance book

NEW MEMBERS: Applications for membership from Angela Grace Chauvin, Suzy Gneist, John Greer, Janet Helmrich, Mark Inch, Karyn Maher and Lavinia Dawn Ryan were accepted at the August Management meeting.

MINUTES: The last Annual General Meeting was held on August 29th 2005. Copies of the minutes were circulated at this meeting, had been put in the Village Square notice board, were e-mailed out to members and were put on the MVA website. They are taken as being read.

Motion: "That the minutes of the Annual General Meeting held on August 29th 2005 be accepted"

Moved: Phil Wilson Seconded: Hamish Borthwick Carried

Business Arising: Nil

SPECIAL RESOLUTION

The meeting was informed by Judy Bull that the Dept of Fair Trading has written to us in regard to our lodgement of the rule changes to the MVA Constitution, following the resolutions at our meeting on May 29th/June 12th 2006. The letter informs us – (quote from letter) “The following matters require attention before these amendments can be registered: It is noted the association wishes to amend rule 32 (Alteration of Rules). However, it is a mandatory matter that the validation of amendments to the rules must be provided for in the rules of incorporated associations. Please insert the following sentence to the end of the amended rule 32. “However an amendment, repeal or addition is valid only if it is registered by the chief executive administering the act”. (end of quote)

Motion: “That the sentence - *However an amendment, repeal or addition is valid only if it is registered by the chief executive administering the act* – be added onto the end of amended rule 32.”

Moved: Colleen Brady Seconded: Les Gittens Carried

TREASURERS REPORT

The auditor for the year 2005/6 was Universal Accounting Solutions. *Their report named Special Purpose Financial Report & Independent Audit Report for the year ended 31 July 2006 is attached to the official set of these minutes.* The Treasurer, Lynn Loftus reported to the meeting:

“I present to you the financial report and audited financial statements for the 2005-2006 financial year.

Main MVA Account

Total Income for the year 05/06 was \$20,598, a 25% increase (+\$4,198) on the 04/05 levels of \$16,400. This was mainly due to the increased level of fundraising activities during the latter part of the year - June dance and July garage sale which raised \$1,922 and \$2,574 respectively.

Hall income and marquee hire generated \$9,335 - similar amounts to 04/05.

Functions as previously mentioned at \$5,437.

Donations of \$3,505, comprising \$1,500 held in trust and paid over to The Range Christian Soccer Club (\$500) and Montville Table Tennis Club (\$1,000); \$1,840 towards hall renovations (including \$750 from MSC for drainage works)

Total expenditure for the year 05/06 was \$42,389, nearly three times that of 04/05's level of \$14,352. This was driven by the concerted effort on hall repairs and maintenance costing \$23,032.

Insurance at \$7,164, included 05/06 premium of \$2,211 for public liability which was paid after the close of the accounts for 04/05.

Donations made at \$2,200 included the payment of \$1,500 held in trust plus \$600 for the local house fire victim and \$100 for Cyclone Larry Appeal.

Function expenditure was \$1,520.

The remainder of expenditure was as a result of operational costs (e.g. care taking, cleaning, marquee erection, electricity, printing and stationery etc.)

We therefore made a **loss in the year** of \$21,791, which has significantly reduced our cash asset position from \$25,939 at the end of 04/05 to \$4,149 for 05/06.

However, the funds have been spent wisely in rejuvenating our major asset of the village hall and memorial gardens - an investment for the next few years.

Other Accounts

Historical Committee fund had income of \$4,503 as a result of donations and fund raising event in support of the Dixon graves site restoration. After deducting expenditure of \$1,144 for printing and stationery, computer repairs and grounds maintenance a profit of \$3,359 was left for the year. However, a cheque for \$4,430 has been written in August 2006 as first payment in the graves restoration.

There was no movement apart from small values of interest receivable in the other accounts.

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Looking at the Balance Sheet our current assets comprising of cash is made up of:

MVA	\$4,149
Historical	\$5,855
Playground	\$6,803
Disaster Fund	<u>\$4,407</u>
Total	\$21,214

with our property, plant and equipment totalling a further \$1,611,333, giving a grand total of assets of \$1,632,547.

The year has seen much achieved by the MVA and I would like to thank all of you for your support of fundraising activities and urge you to continue that support if we are to continue the good work during 06/07.

I would also like to thank Cr Rogerson and MSC for their contributions and ask for their continued funding.

Thanks too to Michelle Biggs for her hard work in providing care taking facilities and handling bookings to ensure the smooth running of the village hall.

I am pleased to report that I have engaged new auditors for 05/06 - Universal Accounting Solutions - and have renegotiated the audit fee down from \$1,600 to \$880. I recommend that these auditors be retained for 06/07.

The Statement of Income and Expenditure and Balance Sheet as presented to the meeting has been audited by Universal Accounting Solutions and gives a true and fair view of the affairs of MVA for the financial year 2005-06."

Motion: "I move that the financial report for the year ended 31 July 2006 be accepted."

Moved: Lynn Loftus Seconded: Syd Kirkby Carried

Business Arising: Nil

Motion: "That Universal Accounting Solutions be the auditors for 2006/7 unless their quoted fee was considered excessive. The Treasurer could then seek a lesser quote."

Moved: Lyn Loftus Seconded: Colleen Brady Carried

SUB-COMMITTEE REPORTS

Montville Historical Group – prepared by Gillie Warren, read by Phil Wilson.

Most activity this year has been connected with a project to get the Dixon graves in Flaxton restored. Funds were raised from family and community, a grant has been approved from Dept of Public Works for part of the landscaping, and Maroochy Shire Councillor Greg Rogerson has indicated he will pick up any remaining small deficit. Thank you everybody, work should be commencing immediately.

Age is creeping up on the computer equipment. The big printer has died, despite attention before Christmas, and the old computer that Ron Geyl gave for use at Razorback House. However, the extra small printer purchased a couple of years ago is hooked up o.k. to the main computer, so we can lurch on. I really don't recommend trying to replace it all, because the data is easily portable to anybody's computer, and the extra programme software is intact.

The School is requesting, because of their rate of growth, if it is possible for us to survive in one room at Razorback, instead of two. I have no problem with this, since the space is really only used for storage, will have to do a bit of juggling of furniture, but that is a recreational activity anyway!

With the revised by-laws, I believe a member of the new committee will now have to be Chairperson or Convenor or "Front Person" for the Historical sub-committee.

I'll just carry on for a little bit longer.....*Gillie Warren.*

Village Hall Repairs/Restoration - Dr Michael Simpson

Michael referred to his two reports on the hall, which he had presented to the July General Meeting. *They are attached to the official minutes* – Progress Report Renovation/Maintenance of Montville Hall dated 31/7/06 and Report on Montville Hall Gardens dated 28/7/06.

He thanked Ron Geyl for the financial donation to cover the cost of sanding and re-sealing of the hall floor. Michael commented that the \$23031 expensed on hall repairs & maintenance this year means that this valuable asset will be in good stead for the next couple of decades.

Fund Raising Sub-committee – Judy Bull

Judy referred to the report from the last fund raising sub-committee meeting 7/8/06 which contains some suggestions to the new committee for a possible plan for the next twelve months. *This report is attached to the official minutes.*

She thanked everyone for their assistance this year, which resulted in some excellent results in fund raising, and encouraged all members to assist and support the 2006/7 committee in future fund raising efforts.

Photographic Restoration Sub-committee - prepared by Stephanie McLennan

Full report attached to the official minutes. Looking forward to working with new committee – with no money allocated for this work, progress has been slow, but is getting there – to date have restored, cleaned & hung the photographs & shields in main hall – still have to do four shields for the Annexe Gallery – will progress with this when money available for a proper hanging system – annexe walls will require painting then & lot work required on tidying up the annexe gallery photos.

Montville Community Arts – prepared by Ray Outteridge

Full report attached to the official minutes. Major thrust to obtain sufficient funding to establish custom designed art space to accommodate the major disciplines of visual arts – first step by gaining rent free space in Western Ave which is appreciated & thanks go to people responsible but it was not suitable – were allocated parcel of land on Montville Sportsground – plans prepared with artist's impressions, geophysical tests done & discussions commenced with MSC re funding – many unsuccessful funding applications submitted to federal, state & local bodies – further application (cont'd over page)

ready if required – art agenda included workshops & classes – Jim Cox live drawing classes very popular – Glenda Hennig & Kylie Simpson children’s classes great success – pottery & sculptural classes not supported to great extent but members actively participated – painting, drawing & silversmithing workshops well supported – thanks to executive & management committee, Secretary Glenda, Treasurer Laura, Kylie, Francis, Brad, Sharyn Peacocke for work on web site, Brigitte Schifer for articles in Montville Times – not standing for re-election and welcomed now elected President, Brad Drew – artistic agenda should still be perused with vigour.

Table Tennis Club – Matthew Roy

Started 12 months ago with nothing, now going strong – had successful Annual Open Day 12th August – good attendance- raised good revenue – have donated outdoor table to Montville School – having AGM about mid October.

Roads – Les Gittens

Major work on Montville Palmwoods Rd commenced - earthworks now completed – tarring soon – anticipated that substantial safety rails will be put in – the road will be wider – woodchip will be available for community use soon.

Motion: “That the sub-committee reports be accepted”.

Moved: Ken Urquhart

Seconded: Anne Borthwick

Carried

COMMUNITY REPORTS

Montville State School – Mary Hynes

Full report attached to the official minutes. Commenced 2005 92 students, now 131 – 2005 4 teachers, now 5 ½ - 2005 4 teaching spacers, now 5, soon 6 – now have Prep with 22 “Hot Prep” students – various successful grants for in-ground water tanks, covered walkway to Razorback House, expansion of annual Bunya Feast – have submitted applications for grants to improve boys education, revamp tennis court & improve outdoor play areas – MCP placed grand piano in Razorback House – Table Tennis Club donated TT table – holding Soccer Day raising money for sister school affected by tsunami – participated in many celebration days – added many extra curricula activities – yr 7 students involved in programs to prepare for high school – whole school will go on camp for outdoor & social experience.

Blackall Range Care Cottage – Tricia Rowe

Full report attached to the official minutes. Need for Service provision increasing resulting in staff increase – shortfall between HACC funding & what is need to provide services highlighted this year with most of local fundraising & donations geared towards our contribution to building project that will provide overnight respite for carers of our frail aged & younger people with a disability. Through Peter Wellington we had visit from Warren Pitt, Minister for Disabilities – he was impressed.

In process of completing our funding application to Federal Gov’t for their contribution to Regional Partnerships Grant. Local & State Gov’t contributions are in place with commitments of \$20000 from Councillor Greg Rogerson, \$20000 from Mayor Natoli, \$200000 from Caloundra City Council, \$50000 from State Gov’t & \$30000 from Blackall Range Care Group from community donations & fundraising. We hope to commence building by January 2007 with completion July 2007.

AGM is Tuesday Sept 19th at 11am followed by BBQ – all welcome. Our Fair is Sunday October 22nd, 8am. Stalls are available for their own fundraising purposes at cost of \$25. Plop lotto tickets at \$50 each avail now, prize is \$2000. Please support your Care Group.

Woodies – Ken Urquhart

Full report attached to the official minutes.

This is what we promised when taking over as the 2005/06 Executive.

Holding the existing very high standard - Education and safety of our members as a priority - Tackling our timber management - Our program would be much the same but our 10th anniversary and our expo arrangements for 2006 needed something special - Our involvement with community organisations should continue and we want to consolidate our good relationships with the MVA - We will only be a success if our membership is happy and undertaking the things for which they joined the guild and we will adopt an open management style that encourages ideas and contributions from all.

A) We are flattered that a number of other Clubs have used our standards as their blueprint for their plans.

B) Insofar as Education and Safety are concerned, we have taken a step forward. Members can increase their knowledge and skills in woodturning, carving, and joinery. Peter Simpson has researched and introduced a number of safety procedures, not the least of which is the Machinery Accreditation arrangements to ensure all members are up to speed with the equipment they wish to use.

C) On the timber management side, Doug Skinner and John Bohm (with the help of many members) have managed to see our processes formalised into policy and practices that are the envy of many other clubs. It requires the initial cutting by chainsaw or mill, storage, kiln drying, levelling or planning and sanding before the end product can produce the magnificent items we see moving out the front of our shed.

D) Our activities throughout the year were wonderfully supported, whether internal or public. I might mention our two glory events - our 10th Anniversary Open Day here at the Shed and our 2006 Woodcraft EXPO in the Montville Village Hall at the end of June.

Both day attracted people from throughout the South East corner of the State and beyond and are becoming recognised as important events in the Woodcraft world as well as the tourist areas of the Sunshine Coast. Both were huge financial successes for the Guild compared to previous years as well as social events enjoyed by everyone.

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E) We have the community to thank for the establishment of our Guild. Special Grants for our woodcraft equipment, shed, dust extraction and timber processing gear have lifted us out of the begging mentality. We are happy to do things that repay the community for that support and during the year have done a large range of special projects to reinforce this policy. We maintain a list of the community projects we have undertaken and it is now three pages in length.

A couple of special projects during 2005/06 were:-

- More assistance to the Chaplaincy of the Nambour Hospital (lockers, cupboards, shelving and currently a special preemie baby crib unit for the maternity area - - Tables and chairs for the Maleny MOPS—Mothers of pre-school children - An Honour Board for the Kenilworth Museum - Training clocks for pre-school centres - Railings for the Montville Hall - Two benches for the Montville Streetscape - A throne for Santa and a stool for an Elf for the Maleny community - Shelving units for the Mary Cairns Cross Park Information Centre - A huge computer bench for the Mapleton Library - Over 200 wooden toys for the Salvation Army Christmas Toy Appeal.

In addition to this we have arrangements in place to assist the senior boys learn a bit about Woodcraft at the Palmwoods School, and we support the various events held around the Range such as Chainsaw to Fine Furniture, Range Care Cottage Market Day.

Relationships with our 'landlord' the Montville Village Association who are the trustees to the Sports and Recreation Grounds are very good. This was emphasised with the agreement to add additional space for our log processing to our initial lease arrangements so we can be responsible for the safety and cleanliness of that area.

We hope through these activities to be seen to be putting back some of what we received from the general community.

F) We are fortunate to have membership mainly from days when courtesy, ethics and helping others was the 'norm'. The Guild has prospered in that time. We have purchased additional equipment, most from our own resources, including the air filtration units, additional hand tools for the joinery group, a top shelf set of carving tools and other gear for the carving group, extra chucks, gouges, and various other pieces for the turning group, and did a bit more work on the smoko room. Our assets now stand at more than double what we have received in grants

Thanks to Peter Wellington & Greg Rogerson for their support as patrons & genuinely interested in our well being.

I know we leave the Guild in a sound position that will give the incoming committee a great foundation to launch the things they want to. I thank my team once again and wish the incoming committee well in their term in control of this fine group of special people.

Montville Fire Brigade – Les Gittens

Les talked about Montville's 1st fire truck – now in use in Des McCulloch's rural region & despite being pensioned off, is still fighting fires. Les was very complimentary of the Montville fire team – always had strong leaders - sensible safe leaders – good fire fighters – deserve to be appreciated – have good equipment – but need good training facilities – training is essential.

They have set aside a separate fund as a building fund – a building for training purposes. Any help and support by the community will be helpful and appreciated.

Looks like being a busy spring this year with a high fire potential – our people are called out of our area to assist with fire fighting – there may be a big need for them this spring and summer. Their AGM is Wed 30th August.

Masonic Lodge – no report available

Montville Tennis Club – no report available

Councillor Greg Rogerson Report – prepared by Greg Rogerson read by Phil Wilson.

Full report attached to the official minutes.

I express my sincere apology for my inability to attend your AGM, as I am in Toowoomba until Thursday. I personally believe this year's outgoing MVA Executive and Committee leaders deserve an extra special vote of thanks, not only for the quantity of work performed but moreover the quality and spirit of the work performed.

To their credit and to the immense benefit of the Montville community, they persevered despite some differences to get the job done. The results speak for themselves with the Village Hall interior looking better than 'brand new' with priceless memorabilia and photos framed and hung on the walls, the entrance gate garden revamped and pillar extensions well on the way, numerous annual community gatherings hosted with professional expertise and most importantly a constitution which has managed to stand the changes and rigors of community debate and be accepted by the majority as legitimate rules for the future of the MVA.

It would be remiss of me not to air one personal comment regarding the constitution, which I believe would be in the best interest of the MVA and generally accepted by all corners as a sensible inclusion.

One such organisation which surely fits as a worthy member is the Blackall Range Care Group. Over the years, the Blackall Range Care Group has demonstrated a very caring environment and assistance for the Range elderly, frail and youth disabled. A delegate of the organisation also attends most MVA meetings and delivers a monthly report. I firmly believe that the MVA members should give strong consideration to the inclusion of the Blackall Range Care Group as a member of the MVA with a single voting right.

In conclusion, I convey my personal gratitude and thanks to the retiring President Judy Bull, Secretary Phil Wilson and Treasurer Lyn Loftus for the excellent service they have provided over the past 12 months. To Judy and Phil especially, thank you for the rapport and the close working relationship that we built up and fostered. I trust a similar rapport will be able to be generated with the future Executive.

I express my sincere apology for my inability to attend your AGM. – *Greg Rogerson*

Motion: "That the community reports be accepted."

Moved: Les Gittens

Seconded: Brian McLennan

Carried

2005/6 President's Report – Judy Bull

When I took over the president's role 12 months ago, the community was strongly divided and we had a very mixed group on the management committee.

My challenge was to bring the group together after the divisions that the Links proposal brought about and begin to move the MVA on to more positive projects. By and large over the last twelve months, I was able to do that and the committee worked well together to achieve much and to help the healing process begin.

The management committee needs full credit for each and every member's individual achievements but I would like to report on those achievements as a team. This team was made up of myself, Michael Simpson, Phil Wilson, Lynn Loftus, Joan Allen, Colleen Brady, Syd Kirkby and Ray Outteridge. I would like to acknowledge and thank each of my colleagues for a challenging and rewarding twelve months.

Together we improved the way the minutes were taken and the way that meetings were conducted. We established the MVA website and an email communication network for members. This has ensured a profile for the MVA beyond our local membership and members can efficiently and quickly be informed about MVA business. Important MVA documents are now digital, ensuring accessible publication for future committees.

Work on the constitution from the previous committee was built upon and this year a number of constitutional changes were approved. This was a slow and often tedious process and required all our patience and commitment.

Community events at Christmas, Easter, Australia Day and Anzac Day were all most successful and an enjoyable occasion for all those who participated. Christmas and Easter events would not have been possible without the assistance of Andrew Walter and I would like to thank him again for his contribution to the Montville community this year. Similarly, the Anzac Day event was coordinated by Ken Lyons and his contribution was greatly appreciated. The MVA continues to work closely with Ken and others on our Memorial Gates project.

Over the past year every time we had a meeting, a fund raising event or a community event Lennart and Monica Christiansson contributed their time and expertise to manage the PA system. This often meant setting up well before the event and then staying behind to pack it all up again. I would like to pass on our appreciation and thanks for this major role over the last twelve months.

Community events also rely on good publicity and I would like to thank Brigitte from the Montville Times for her support and congratulate her on the success of her publication.

During the year, several subcommittees were formed and operated. The sportsground users have met several times, the picture hanging group are nearing completion and the fund raising sub-committee has had several major successes and helped get our finances back on track. This subcommittee's final role was to submit to the new management committee a draft program for the next twelve months. I encourage each and every member to support future fund raising efforts and to get involved where ever they can. Probably our major achievement this year has been the improvements to the hall and the surrounding gardens. I would like to thank Michael Simpson for his leadership of the committee in this area. We organised a number of trades people to carry out overdue safety inspections and major repairs such as drainage and replacement of rotting timber. The placement of colonial hoods over external doors and windows is also a valuable improvement. The laying of pavers to the ramp means we now have disabled access. We held working bees and spent accumulated funds that had been ear-marked by previous committees to get both the inside and outside of the hall repainted. The recent donation from Ron Geyl allowed the floor to be re-sanded and finished and I think we can all be pleased with the result!

Outside the hall, the gardens have been extended largely due to the expertise of Kylie and Michael Simpson and I would like to thank them both again for their contribution in beautifying our surroundings.

Over the last year the committee has revised hall hiring procedures and expenses and looked more closely at the MVA annual budget. I know that the new committee will be able to continue this work with Lyn remaining as Treasurer. The job of both the President and the Secretary are extremely time consuming involving a lot of out of hours work. I would like to especially thank Phil Wilson for his tireless efforts and for the personal support he gave me during the year. He has a large family and many commitments and I fully appreciate his decision not to run for Secretary again this year. For myself, I would have continued as President if necessary but, with nominations for all positions filled, I thought it was appropriate to let others take a turn. After our experiences this year, I feel that a united committee maximises the opportunity for us all to move on and I hope all members will feel that they have a voice to be heard. It is up to all members to make this a reality, to maintain the 'rigorous' debate while at the same time respecting other viewpoints and the right to express that viewpoint. We also need to respect the meeting process to effectively get through that meeting's agenda. It is important that the MVA be allowed to stay focussed on its core goals.

I would like to wish the new committee every success.

Motion: "I move that the President's Report be accepted."

Moved: Judy Bull

Seconded: John Taylor

Carried

ELECTIONS

All positions of the MVA Management Committee were declared vacant.

Judy Bull called on Peter Wellington MP to conduct the elections for the 2006/7 Management Committee, then stepped down from the Chair.

Peter spoke favourably about the various sub-committee and community groups who spoke at the meeting. He said it was always a pleasure to attend the MVA AGMs to hear the favourable interaction of the various groups within the community. He congratulated the community for that information sharing and rapport.

He then moved into the matter of the election of officers.

At this point MVA member, Anne Borthwick, questioned the correctness of the nominations of two of the eight listed, in relation to their MVA membership at the close off time for nominations. The Secretary then informed Peter Wellington, as presiding officer, and other members, what the issue of concern raised by the member was: - nominations for Executive and Committee positions closed at 5pm on Monday 14th August. All eight listed were

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nominated by that closing time. Two of the nominations – John Greer standing for President, and Janet Helmrigh standing for a committee position, by the July General Meeting, had both met the MVA Constitution criteria of the number of attendances required at MVA General Meetings to be able to apply for MVA membership. Their membership applications were submitted to the Management Committee meeting in the night of August 14th, and were accepted in the normal manner (this was after the 5pm committee nomination closing time). All eight nominations for the 2006/7 Management Committee were accepted by the 2005/6 outgoing Committee in good faith at the August 14th night meeting.

At this point Peter Wellington, as presiding officer, proceeded with the elections, with all eight nominations being unopposed and all eight proposed and seconded by members

The nominations were as posted on the Village Square Notice Board, sent by e-mail to members where possible and put on the MVA web site.

PRESIDENT	JOHN GREER	Proposed by A. Lewis	Seconded by P Maegdefrau
VICE PRES.	SYD KIRKBY	Proposed by B Brady	Seconded by C Brady
TREASURER	LYNN LOFTUS	Proposed by A Warren	Seconded by R Holmes
SECRETARY	COLLEEN BRADY	Proposed by K Laver	Seconded by A Lewis
COMMITTEE	JANE GIBBS	Proposed by C Brady	Seconded by S Kirkby
	JANET HELMRICH	Proposed by J Cox	Seconded by H Lewis
	ALLAN LEWIS	Proposed by K Laver	Seconded by P Maegdefrau
	RICK REXA	Proposed by J Cox	Seconded by I Rolle

One at a time, Peter Wellington declared each position filled as nominated above. Peter then invited John Greer to the Chair.

2006/7 President – John Greer

John congratulated the outgoing committee for the job they had done in the prior year. He said he did not wish to comment on plans for the coming year because he was anxious to involve his whole committee in future discussions. He congratulated all those who had submitted reports from their various groups. He was looking forward to the coming year and welcomed all members to participate in MVA discussions and activities.

The meeting was advised that there was a meeting at the Energex proposed sub-station site at 11am on Friday 1st September.

Date of the next MVA General Meeting – Monday 25th September, 7.30pm at Montville Village Hall.

Meeting closed at 8.52pm.

Signed as a true and accurate record.

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Judy Bull 2005/6 President

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Phil Wilson 2005/6 Secretary